

**College Instruction Committee Minutes
Contra Costa College
2600 Mission Bell Drive, San Pablo, California 94806**

Monday, September 12, 2016

Location: CTE 127

Call To Order with Introduction of Guests

The meeting was called to order at 2:15.

Members in attendance were: Robert Webster (Chairing for Rick), Lucile Beatty, Bobby Sturgeon, Irena Stefanova, Mark Wong, and Katie Krolikowski.

Members absent: Rick Ramos, Andrea Phillips, Paul DeBolt.

Resource Team in attendance were: Donna Floyd (Senior Dean of Instruction), Karen Ruskowski (Curriculum Specialist), Randy Watkins (SLO Coordinator)

Guests in attendance were: Maryanne Werner-McCullough, Sandra Castillo, Brandy Gibson.

CONSENT AGENDA ACTION ITEMS

September 12 Agenda

ACTION Katie motioned to approve with EMED 204 moved to the non-consent agenda and tabled for lack of representation; Mark seconded; Lucile, Bobby, Robert, Katie, Irena, and Mark were all in favor.

August 22 Minutes

ACTION Lucile motioned to approve; Katie seconded; Lucile, Bobby, Robert, Katie, Irena, and Mark were all in favor.

INTEC 101 Residential Safety, Repair, and Maintenance

Course Deletion – This course is no longer being taught.

INTEC 102 Advanced Residential Safety, Repair, and Maintenance

Course Deletion – This course is no longer being taught.

ADJUS-127B Youth Police Academy

Non Substantial Change – Correcting grading option to Letter Grade. (New course just approved by State Chancellor's Office 8/30/16)

PSYCH-103A Personal Development for College Success

Non Substantial Change – Adding CCC catalog as textbook to comply with UC transfer requirements

COUN-103A Personal Development for College Success

Non Substantial Change – Adding CCC catalog as textbook to comply with UC transfer requirements (Approved by State Chancellor's Office 7/30/16)

COUN-130 Career and Major Exploration

Non Substantial Change – Adding CCC catalog as textbook to comply with UC transfer requirements (New course approved by State Chancellor's Office 7/30/16)

NURS 205 Drug Dosage Calculations for Nursing Students

Content Review with Non-substantial change: Grading policy

NOTE: This course needs to be removed from the major because it is now a prerequisite.

NURS 212 Pharmacology for Nurses

Content Review with Non-substantial change: Grading policy

TUTR 200 Peer Tutoring Certification: Level One

Content Review with Non Substantial: Changing Department/Course # from ACSKL-200.

TUTR 201 Peer Tutoring Certification: Level Two

Content Review with Non Substantial: Changing Department/Course # from ACSKL-200

ACTION Katie motioned to approve consent agenda action items; Irena seconded; Lucile, Bobby, Robert, Katie, Irena, and Mark were all in favor.

NON-CONSENT AGENDA ACTION ITEMS

EMED 204 Paramedic Clinical Practicum

Substantial: New course (Traditional)

Discipline: Emergency Medical Technologies

Units: 6 **Hours by Arrangement:** 324 lab

This course was reviewed at the 8/22/16 CIC meeting but was tabled for corrections to be made to the SLO plan and the removal of asterisks in the content section.

ACTION: Tabled for lack of representation during agenda approval.

ESL-108 Orientation to College / ESL

Non Substantial: Update course objectives, outcomes, content

ACTION: Katie motioned to table for lack of representation; Mark seconded; Lucile, Bobby, Robert, Katie, Irena, and Mark

were all in favor.

AUSER-107 – Introduction to Hybrid Electric Vehicles

Content Review with Non-Substantial Change: Course objectives, methods of eval, textbook, requesting CSU transfer

ACTION: Irena motioned to approve; Mark seconded; Lucile, Bobby, Robert, Katie, Irena, and Mark were all in favor.

RE-161 Legal Aspects of Real Estate

Content Review with Non-Substantial Change: Description, Methods of Evaluation, Course Objectives, Assignments

ACTION: Katie motioned to approve; Lucile seconded; Lucile, Bobby, Robert, Katie, Irena, and Mark were all in favor.

CIS-110 Fundamental Computer Literacy

Content Review with Non-Substantial Change: Update description, remove CIS-095A-D as co-requisite. Requesting CSU transfer as an elective.

ACTION: Katie motioned to table for modification of SLO assessment criteria; Mark seconded; Lucile, Bobby, Robert, Katie, Irena, and Mark were all in favor.

SPAN 220 Third-Semester Spanish

Content Review with non-substantial changes to change advisory SPAN 121 to a prerequisite, IGETC, textbook, out-of-class assignments, request for C-ID 200 approval

ACTION: Lucile motioned to approve; Katie seconded; Lucile, Bobby, Robert, Katie, Irena, and Mark were all in favor.

SPAN 221 Fourth-Semester Spanish

Content Review with non-substantial changes to change advisory SPAN 220 to a prerequisite, IGETC, textbook, out-of-class assignments, request for C-ID 210 approval

ACTION: Lucile motioned to approve; Katie seconded; Lucile, Bobby, Robert, Katie, Irena, and Mark were all in favor.

Discussion Items There were no discussion items.

Presentations from the public There were no presentations from the public.

Adjournment – The meeting was adjourned at 4:00 p.m. Next meeting will be October 10 in CTC 127

Respectfully submitted by,
Lynette Kral
Academic Senate Office